



LOS ANGELES POLICE COMMISSION
Commission Investigation Division
Charitable Services Section
100 West First Street, Room 147
Los Angeles, CA 90012
(213) 996-1260 ; (213) 996-1279 (Fax)
Email: PCCharity@lapd.lacity.org

April 20, 2017

To Whom It May Concern

Re: Information Card Processing Fee

The Los Angeles City Council recently approved a recommendation from the Board of Police Commissioners (Commission) requesting an increase in the processing for the issuance of an Information Card. The Los Angeles Municipal Code (LAMC) requires any organization soliciting money for a public event or a general appeal for donations to possess an Information Card issued by the Charitable Services Section of the Commission.

The request was approved by the Los Angeles city Council and effective May 1, 2017, all Notice of Intention applications shall be accompanied by a processing fee of **\$46.00** made payable to the **City of Los Angeles**.

Failure to obtain an Information Card prior to a fundraiser event and/or campaign is a misdemeanor and could result in prosecution for violation of Section 44.00, LAMC. For more information regarding Information Cards, please visit the following website:
<http://lapdonline.org> search word: *Charitable Services*

Should you have any questions or require additional information, please contact Charitable Services Section at (213) 996-1260.